



Ohio Parks and Recreation Association

Board of Directors Candidate Application/Nomination Form "General Election"

(Term: June 2019 – June 2022)

Please complete and submit this form, letter of intent, resume and headshot to OPRA at opra@opraonline.org by Friday, March 15, 2019 at 5:00pm.

Candidate Name: _____		
Phone: _____	Email: _____	
Address: _____		
Street	City	Zip Code
Agency Name: _____		

Please attach a **letter of intent**, explaining your interest in serving as an OPRA Board Member. Also please provide a **head shot image** and current copy of your professional **resume** indicating the following experiences:

- Past and Current Professional Experiences
- Level of Education
- Past and Current OPRA Involvement
- Other Professional Affiliations and Involvement
- Community Involvement (Volunteer Services)
- Professional Certifications

Because the time and travel commitment required of Ohio Parks and Recreation Association Board of Directors, OPRA requires that you share the relevant information with your supervisor(s) from your organization and obtain their signature/agreement endorsing your volunteer service. If elected as a member of the Board, your attendance at all board meetings and the OPRA Annual Conference and Trade Show is expected. In addition, each member of the Board will be elected or appointed to chair committees and/or hold officer positions, some of which may require more extensive time and level of commitment. (Details are on reverse side.)

Print: Supervisor Name/Title

Supervisor Signature

Minimum Expectations of OPRA Board Members

Serve as representatives of the general membership by creating policy necessary to guide the Association and its Membership.

Envision the future of the organization through knowledge and active pursuit of its mission. Provide direction and secure resources for the organization by setting and achieving goals according to its strategic plan.

Monitor the organization's resources, its goals and direction, and ensure progress is being made toward its vision.

Ensure fiscal stewardship and efficient use of resources that maximize the organization's return on investments.

Serve three-year term and remain in office until a successor is elected.

Authorize all expenditures and regulate the finances of the Association.

Make decisions of any affairs of the Association provided such decisions are not in conflict with the Association Articles of Incorporation and Bylaws.

Authorize the employment and determine the compensation of such persons as necessary to carry out the purposes and policies of the Association.

Regularly attend board meetings and related meetings.

Make serious commitment to participate actively in committee work, and to serve as chair of specific committee(s). Committees include: Executive Committee (President/Vice President/Treasurer); Advocacy; Communications; Conference; Education; Membership; Organizational Development; and Partnership Development.

Initiate or willingly accept assignments and complete them thoroughly and on time.

Stay informed about committee matters, prepare in advance for meetings, and review and comment on minutes and reports.

Get to know other board and committee members and build collegial working relationships that contribute to consensus.

Participate actively in the committee's annual evaluation and planning efforts.

Participate in fund raising for the organization.

Inform others about the organization.

Board Member Terms

3 Years; 2 Term Limit

Estimated time commitment averages 2-8 hours per week depending on position/committee.